

Date	Time	Activity	Responsible
1 Week Prior			
	<b>Fri</b>	E.g. Venue fencing put up	Fencing Club
	<b>Fri</b>	E.g Sanitation facilities delivered	Eagle Sanitation
	<b>Fri</b>	E.g Marquee installation	Market Banner

Sunday 01/10	<b>07:00</b>	Site Office Admin Starts	Office Team
	<b>08:00</b>	Site opens for build	Office Team
	<b>09:00</b>	Power distribution deployment starts	Powerage Centre
		Scaffolding team onsite	HGL Builders
		Bars Team onsite	Bars
	<b>14:00</b>	Vans to be delivered	Vans 42
	<b>15:00</b>	First skip delivery to site	Dispos
	<b>PM</b>	Traffic Management arrive onsite	Outside Vehicle Ltd
<b>18:00</b>	Site build closes down	Office Team	

Monday 02/10	<b>07:00</b>	Site Office Admin Starts	Office Team
	<b>08:00</b>	Site opens for build	Office Team
	<b>09:00</b>	Safety Officers begin work	Safety Officer
		FB to Deliver all Extinguishers	Fire Brigade
	<b>AM</b>	Generators delivered	Gen Energy
	<b>AM</b>	Commentary box, AV office, main bar store, bar staff check in, car park office	Office Team
	<b>PM</b>	Forklifts delivered	Forks & Spoons
<b>18:00</b>	Site build closes down		

Tuesday 03/10	<b>07:00</b>	Site Office Admin Starts	Office Team
	<b>08:00</b>	Site opens for build	Office Team
	<b>PM</b>	Start setting up medical services	Medical 8 Services
	<b>PM</b>	Red Diesel Delivered onsite	Gen Energy
	<b>PM</b>	Waste team to arrive onsite	Wastage Sol

Wednesday 04/10			
	<b>13:00</b>	Beverage company to deliver	Beer Bouys
	<b>14:00</b>	Folding tables arrive	Innovate Wares
	<b>19:00</b>	Branding of netball courts and main rugby pitch	Office Team
	<b>19:00</b>	Bar staff briefing	Team Lead

Thurs 05/10	<b>07:00</b>	Site Office Admin Starts	Office Team
	<b>08:00</b>	Staff car park open	MOC
		Main doors open for staff	MOC
	<b>09:30</b>		
		Radios delivered	Beep
	<b>10:00</b>	Sponsors onsite	Office Team
	<b>10:15</b>	ATMs delivered and installed onsite	Cashy Hands
	<b>11:00</b>	CC delivery onsite - staff refreshment	Cash & Carry
	<b>AM</b>	Begin installing audio systems onsite	Audio Files
	<b>AM</b>	Install signage	Office Team
	<b>PM</b>	Repeat cleaning	Celene Clean
	<b>14:00</b>	Final safety visit	Office Team
	<b>18:00</b>	Site safety briefing in onsite HQ	
<b>20:00</b>			
<b>23:00</b>	Front gate closes	Office Team	